

NATIONAL ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING

NACMO
Jim Klein
24305 98th St NW
Zimmerman, MN 55398

RIDE SANCTION REQUEST:

Name of ride: _____

Location: _____

Date of Rides: _____

Ride Manager: _____ NACMO NO. _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Assistant Ride Manager: _____ NACMO No. _____

I have read, and understand, and I agree to abide by all rules and release NACMO from any and all liabilities. All persons managing or assisting or riding in a CMO must be either annual members or day members. Enclosed is \$5.00 per ride date payable 30 days before Ride.

Signature of Ride Manager: _____ Date: _____

Ride Manager forms and instructions are posted on the website www.nacmo.com.

If you do not have access and would like a packet mailed to you, please check here.

If the land owner where you are holding your event requires a copy of the liability insurance, this is available on the “for members” area of the website. You can print and send a copy where it is needed.

Who Are You Riding With?

You will now have to declare your team the first time that you ride as a team, according to rule R-4. (*R-4. Competitors may ride alone (as individuals), as a declared team of two or more, or as an undeclared group of two or more...*). Read the complete rules concerning teams in the updated bylaws or on the website, <http://www.nacmo.org/rules.tpl>.

At your first ride, you can choose a team name if you wish or your team name will be your last names. You will also be assigned a team number. You will enter your team name and number on the entry form each time you ride as a team.

If you are riding as an individual, you will check the box for individual. If you are riding with someone other than your declared team or do not have a team, you will check the box for group.

S-7. At least two members of a declared team must participate in a ride for the points earned to count toward year end awards for that team.

At least two members of your team must ride for your team to receive team points. For example: if the "Nobel Family" is a declared team with all the Nobels listed as team members, as long as two of the Nobels ride in a ride, they will accumulate team points. If Kim Nobel were to ride with Rebecca Ferris (for example), Rebecca is not a team member, so the Nobel team would not accumulate team points. If Rebecca were to ride with the "Nobel Family" including at least two Nobels, the Nobel team would still accumulate points, and Rebecca would check Group on her entry form while the Nobels would check declared team.

Here is another Example: we have these declared teams.

MI - 1 Bob & Sherri Wager

MI - 2 Tonica & Jessica Bates & Royla Westphal

MI - 3 Royla Westphal & Rebecca Ferris

Royla - as an individual

If Royla rides alone she will check individual.

If Royla rides with Rebecca, they will both check Declared Team and write MI 3 and the team name on their entry forms.

If Royla rides the next day with Tonica and Jessica, they will all list team MI 2 on their entry forms.

If Royla rides with Bob & Sherri, Royla would check group and Bob & Sherri would check declared team and list MI 1 and their team name. Because Royla is not a team member, she would not accrue team points for this team, nor would she accrue points as an individual. In all cases rider points are credited towards lifetime totals.

Hope this helps clear up the team issue, if you have any questions, please contact your state points keeper.

Rider Entry Form
NATIONAL ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING
 To receive points, form MUST be legible and complete!

Participant's Name: _____
 Date: _____
 Team Name: _____
 Team Number: _____

RIDE: _____ **Ride Manager:** _____ **Date(s):** _____

Rider: _____ **Annual Member:** _____ **NACMO #** _____

Junior (date of birth): _____ **Day Membership \$5** (complete address below)

Day 1: Individual Group Declared Team
 Team name: _____ Team's State: _____ Number: _____
 Name of Animal (Stable Name): _____ NACMO # _____
 Registered Name: _____ Age: _____

Day 2: Individual Group Declared Team
 Team name: _____ Team's State: _____ Number: _____
 Name of Animal (Stable Name): _____ NACMO # _____
 Registered Name: _____ Age: _____

Day 3: Individual Group Declared Team
 Team name: _____ Team's State: _____ Number: _____
 Name of Animal (Stable Name): _____ NACMO # _____
 Registered Name: _____ Age: _____

Liability release: I hereby enter the above named animal, subject to all the rules and regulations of this ride. I further understand and agree that I will be held responsible for any damages, injuries, accidents, or otherwise that may be incurred in relation with this ride or event.

Participant's signature: _____ Date: _____
 Emergency phone number for this ride: _____ Home phone number: _____
 Signature of parent/guardian: _____ Relationship to rider: _____
 Address: _____
 City/State/Zip: _____

MINOR'S LIABILITY RELEASE: This rider is under the age of 18. I agree to the stipulations above.

TEAM DECLARATION: to be completed once/year
 State: _____
 Team Name: _____
 Team Members: _____

(Day rider please complete)

Revised 2/06

4. Inform competitors of benefits of NACMO membership (liability insurance coverage, no "day memberships", annual prizes, included on mailing list for ride flyers, banquets, and Meadow Muffin).
5. Inform competitors that points earned by them and their horse will count towards NACMO awards if they are current annual members.
6. Register competitors, collect entry fees, daily membership fee, fill out entry forms including liability release.
7. Start pre-ride clinic promptly.
8. Briefly go over the rules concerning horse, rider, scoring. As a ride manager, be aware of the procedure in case of a protest by a competitor (in General Rules, O-1 and O-2).
9. Warn of any hazardous areas or objects competitors may encounter, advise leaving valuables so as not to be lost on ride.
10. Electronic communication of any type between competitors is expressly forbidden in the General Rules. Cell phones may be carried for communication in an emergency only.
11. Demonstrate compass use and give individual help. Many experienced NACMO members are willing and able to help newcomers.
12. Draw for starting order.
13. Record all information on score sheet as it becomes available.
14. Record start time and finish time to the nearest second.
15. Give each entrant (or individual competitor) their map when their time starts, not before.
16. Start competitors out at intervals of 5, 10 or 15 minutes apart depending on the number of entries, terrain, vegetative cover, etc.
17. An individual competitor is considered one entry, and a team is also considered one entry.
18. As competitors return to finish, collect map, record time, then check for correct letters of stations and record objective station found.
19. Figure total times and enter in "hours, minutes, seconds" column on score sheet.
 - *Total time is easier to figure using military time. Example:
 - STANDARD TIME MILITARY TIME
 - 10:40:00 a.m. = 10:40:00 start
 - 2:30:40 p.m. = 14:30:40 finish
 - finish time - start time = elapsed time
 - 14:30:40 - 10:40:00 = 3:50:40
 - Remember when doing the math and "borrowing", you are working in units of 60 (minutes/hour and seconds/minute), not units of 10.
20. When competitors are all in, complete score sheet and pass out awards--make a big deal of it--cheer and clap--it's more fun for everyone.
21. Listen and learn from criticism.
22. Try to be among the last to leave the area and check for litter. We all like a clean environment, and leaving a campsite even cleaner and better than when we arrived is invaluable as a PR tool for NACMO. We want landowners and state park/forest organizations to welcome us with open arms!

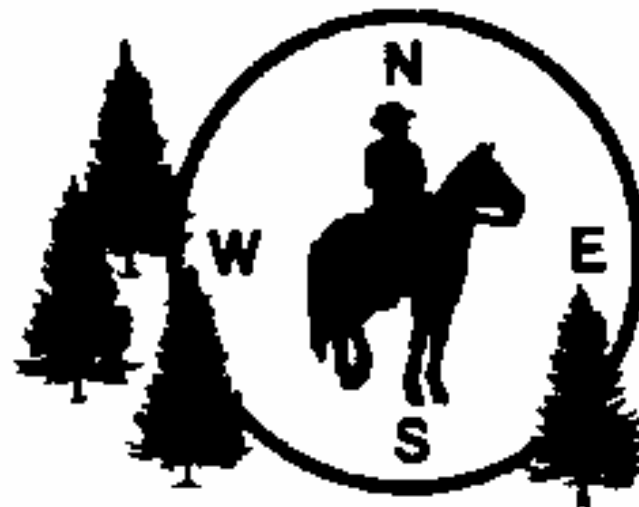
Post Ride

1. Rider fee of three dollars per entry must be paid to your state representative within ten days of the ride. (If no formal state organization, send directly to NACMO.)
2. Score sheets and entry forms must be sent to your state representative within ten days after ride.
3. Send a copy of the map competitors used for your ride(s), along with the rider fees, score sheets, entry forms, annual membership applications, and all funds collected. Use your state's tally sheet.
4. *Send via e-mail a narrative and digital pictures to the Meadow Muffin editor. He/She may include any in this national publication, which is mailed to all members four times per year. Meadow Muffin editor has the discretion to edit stories and/or pictures for space and/or appropriateness considerations

Sanctioning

1. Only NACMO annual or lifetime members may manage a ride.
2. Ride manager and one assistant will earn one point each per ride managed.
3. Ride manager, assistants, or anyone who helped in setting up the ride in any way may not compete in their own ride.
4. Any desired changes or exceptions in General Rules must have approval from NACMO.

RIDE MANAGER AID



National Association of Competitive Mounted Orienteering

RIDE MANAGERS AID

* indicates "at your discretion or choice."

1. Study Bylaws/General Rules and Ride Managers Aid.
2. Start planning well in advance.*Find someone to be your assistant ride manager. He/She may be of help from beginning to end. Especially helpful to double-check accuracy of bearings, etc.
3. *Obtain maps, aerial photos and other information about the area.
4. Trails must be evaluated by horseback to ensure the area is suitable for CMO event. Ride your horse over the area you have in mind to see if the area is suitable for competitive mounted orienteering.
5. *Generally a distance of 8 to 20 miles, depending on terrain is necessary. Ride should be designed to be completed in approximately two hours. *Competitors like two rides on one weekend. We suggest starting Saturday's ride late morning to mid day (give late arrivals time to get there in the morning), then enjoy a Saturday night campfire. Start Sunday's ride a little earlier to allow time for those competitors who may have a long drive home.
6. If you plan for two rides on one weekend, fill out ride sanction requests for each ride.
7. Mail ride sanction request forms to your State Director for approval. Include the NACMO \$5.00 per ride (a Saturday and Sunday, one ride per day, = \$10.00) sanction fee. Your State Director will forward the fee to NACMO. If there is no State Director in your area, send directly to NACMO. Ride manager forms are available on the NACMO.com website. If you don't have access, then request the forms and a packet will be sent to you by NACMO.

Advertising

1. Start as soon as possible.
2. Make up ride flyer including: name of ride; closest town; name of park, forest, or whatever; entry fees; manager's name, address, phone. Specify that all participants must be NACMO members, but that one-day memberships are available at registration. State that ride is sanctioned by NACMO, use logo; directions or map showing how to get to campsite; what facilities such as toilets, water, etc., are or are not available; a short description of what CMO is, such as, *"a timed event: ride horseback individually or as a team, using a map and compass to find markers"; starting times; what awards you will be giving, such as *ribbons 1st through 6th place, *certificates, or whatever; free pre-ride clinic and instruction on compass use, remind people to bring their own compass; *name and phone of assistant; if you get sponsors, list them and their products; * if it is for charity, list that. You must indicate that the ride(s) are Sanctioned. If you have an additional event (Fun Ride), that ride must be advertised as Non-Sanctioned on the flyer.
3. Send ride flyer to your State Director. State Director will distribute (USPS mail, optionally via e-mail) to members.
4. *Promote your ride locally. Make extra copies of your ride notice to post in saddle shops, feed stores, riding stables, local saddle clubs, give to other horseback riders who may be interested.
5. *Put an ad in the horse section of the want ads. *Ask your local newspaper if they would put it in the sports section for upcoming events.

Awards

1. *Keep it simple.
2. *If you are going to give ribbons, order sets for each ride 1st through 6th (your choice if you want to award more places).
3. Order awards far enough in advance. You are permitted to use the NACMO logo on ribbons and trophies for sanctioned rides.

Setting Up Ride

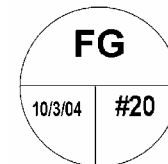
1. Use white, 9 inch paper plates for objective station markers.
2. *To save time in the field, mark your paper plates ahead of time.
3. *Mark on the back side of paper plate, they are easier to fasten to trees, etc., that way.
4. Mark paper plates with black waterproof broad felt tip marker.
5. Mark paper plates with large figures - two large letters that are unique to this objective station, objective station number, and the date of the ride.
6. *Plan general area for each objective station before you ride out to put them up.
7. If possible, your ride should have the teams leave from the starting line and not have to return to the finish line until the ride is complete. Avoid short spurs to and from camp as they may cause confusion and traffic jams at the start/finish line.
8. *Work on your ride to put up the objective stations at least a week in advance so you have time to

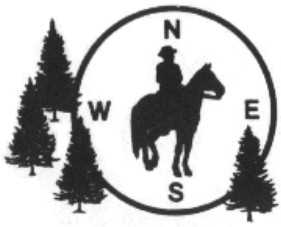
make and/or modify your map.

9. To get credit toward ride manager points you must evaluate trails and objective stations from horseback.
10. *Bring along compass, maps, notebook, pencils, folding saw or hatchet, colored flagging, carpenter's stapler, long tacks, tape, drink and snack for yourself, and objective station markers when setting up ride.
11. It generally takes a lot longer to set up a good CMO ride than it takes for competitors to complete it.
12. Generally try to not put objective stations right on trail, but they should be findable from the trail by the description of landmarks given.
13. Make competitors use their compass to find objective stations.
14. Do not hide objective stations in dangerous places. Make sure riders can *safely* get to where they can read objective stations from horseback. Remember that the bylaws state the plate must be "readable by horseback".
15. Landmarks and objective stations do not have to be within sight of each other.
16. Use natural, prominent, identifiable landmarks whenever you can, avoid flagging as much as possible.
17. Fasten objective station markers to tree, bush, rock or whatever to ensure that they stay where you put them.
18. Plot location of each objective station on map with circled objective station number. Diameter of circle must not exceed 3/4 mile on map. Circle must include, but need not be centered on objective station. Some landmarks may be outside the circle.
19. For each objective station take compass bearings to, and/or from at least two landmarks (some state associations require at least 3). Additional landmarks may be used if the objective station is extra difficult or you feel a landmark may be ambiguous or difficult to find. Record and describe the landmarks. Each compass bearing and landmark description is a clue. Prepare clues in the method used in this example--290° to (from) big lone white pine tree.
20. There must be between 5 and 10 objective stations in each CMO ride.
21. Set up an objective station in camp for practice and instructional purposes. This helps show people what to look for and what to do when they find the stations.
22. Prepare separate copies of clues to find the practice/instructional station (map optional). Competitors may practice with this set of clues before they start the official ride. These may be given to competitors before, during or immediately after pre-ride clinic.
23. Indicate on the map the direction of magnetic north, distance scale, date, name of ride, key of symbols used. Note on the map other key landmarks throughout the entire area that will keep competitors oriented.
24. *Copy your field notes onto your map key, while it's still fresh in your mind.
25. From the original map and field notes, transfer necessary information to the map that competitors will be getting. On the back of that map, after each objective station number give the clues. Leave a blank space for each objective station number so competitors can write the letters to prove that they have been there and found it.
26. Make a master map to check maps of returning competitors on ride day: keep it in a safe place.
27. Make enough copies of maps so every competitor will get one. It is a good idea for individual riders or smaller teams to have a spare to tuck away in case they lose a map.
28. No competitor shall have access to the map before the day of the ride, or before his time starts.
29. No competitor shall receive, verbally or otherwise, more clues than another as to the whereabouts of the objective stations, or the letters on them, except for the practice/instructional station.
30. All competitors must get identical copies of the map. Anyone helping set up objective stations or any other part of the ride may not compete.

Ride Day

1. CMO signs with directional arrows are helpful when placed along the roadside to lead competitors to the campsite and to build excitement (Hey! There's a sign!)
2. Remember: compass, maps, pens/pencils, score sheets, timer (watch, clock), entry forms with liability release, membership forms, printout of state membership lists with member numbers, horse numbers, and team names and numbers (can be found on NACMO website under the "for members" button), and map key. *A large posterboard to record competitor's times and scores is nice to use when announcing placings at your awards gathering.
3. Every competitor shall be given an identical map when their time starts.





Rider Entry Form

NATIONAL ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING

To receive points, form MUST be legible and complete!

Paid

Rider fee \$ _____

Junior rider fee \$ _____

Day membership \$ _____

RIDE: _____ **Ride Manager:** _____ **Date(s):** _____

Rider: _____ **Annual Member** NACMO # _____

Junior (date of birth) _____ **Day Membership \$5** (complete address below)

Day 1: Individual Group Declared Team

Team name: _____ Team's State: _____ Number: _____

Name of Animal (Stable Name) _____ NACMO # _____

Registered Name _____ Age _____

Day 2: Individual Group Declared Team

Team name: _____ Team's State: _____ Number: _____

Name of Animal (Stable Name) _____ NACMO # _____

Registered Name _____ Age _____

Day 3: Individual Group Declared Team

Team name: _____ Team's State: _____ Number: _____

Name of Animal (Stable Name) _____ NACMO # _____

Registered Name _____ Age _____

Liability release: I hereby enter the above named animal, subject to all the rules and regulations of this ride. I further understand and AGREE that I will not hold anyone (ride management, landowners, participants, etc.) in any way responsible or liable, nor will I make claim against them for damages, injuries, accidents, losses, or otherwise that may be incurred in affiliation with this ride or event.

RECOGNIZING THE FACT THAT THERE IS A POTENTIAL FOR ACCIDENTS WHERE EVER HORSE USE IS INVOLVED WHICH CAN CAUSE INJURIES TO HORSES, RIDERS, AND SPECTATORS AND ALSO RECOGNIZING THE FACT THAT THE NATIONAL ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; NATIONAL ASSOCIATION OF COMPETITIVE DRIVING ORIENTEERING; AMERICAN ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; WASHINGTON ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; ALL OTHER STATE CHAPTERS THROUGHOUT THE UNITED STATES AND THE WORLD, OFFICERS, DIRECTORS, OR MEMBERS, CANNOT ALWAYS KNOW THE CONDITIONS OF TRAILS, ROADWAYS, OR THE EXPERIENCE OF THE RIDERS, DRIVERS, OR HORSES TAKING PART IN TRAIL RIDES OR DRIVING EVENTS OR OTHER NACMO, NACDO, AACMO, WACMO, MACMO, MICMO, OR ORIENTEERING EVENTS, OR FUNCTIONS.

I hereby release the above named from any claim or right for damages which might occur to me, my minor children, or horses.

Participant's signature _____

() _____

Emergency phone number for this ride

() _____

Home phone number

Date _____

Email address _____

MINOR'S LIABILITY RELEASE: This rider is under the age of 18. I agree to the stipulations above.

Signature of parent/guardian _____

Relationship to rider: _____

(Day rider please complete)

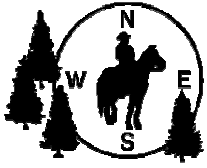
Address _____

City/State/Zip _____

TEAM DECLARATION: to be completed once/year
State: _____

Team Name: _____

Team Members: _____



2009 MEMBERSHIP

NATIONAL ASSOCIATION ©
OF COMPETITIVE
MOUNTED ORIENTEERING

Office Use Only
Entered online on _____ by _____
Verified on _____ by _____

Send completed membership application and fee to:
Mail form and fee to:

NACMO Jim Klein 24305 98th St NW, Zimmerman MN 55398

NEW RENEWAL

Additional State dues may apply

National dues: \$30 FAMILY \$20 INDIVIDUAL LIFETIME Total Enclosed \$ _____

Please Print Clearly

List all family members:

Name _____ # _____

Adult Junior (birthdate required _____)

Name _____ # _____

Adult Junior (birthdate required _____)

Name _____ # _____

Adult Junior (birthdate required _____)

Name _____ # _____

Adult Junior (birthdate required _____)

Name _____ # _____

Adult Junior (birthdate required _____)

List all horse(s) that may be ridden for CMO's.

* List horse(s) name as it appears on registration papers if applicable

* If horse has never been issued a NACMO number, write "new" in the # line.

Horse (*Reg.)Name _____

Horse Stable (nickname) _____

_____ Breed _____ Sex _____ Age _____ Reg. Y N

Horse (*Reg.)Name _____

Horse Stable (nickname) _____

_____ Breed _____ Sex _____ Age _____ Reg. Y N

Horse (*Reg.)Name _____

Horse Stable (nickname) _____

_____ Breed _____ Sex _____ Age _____ Reg. Y N

Horse (*Reg.)Name _____

Horse Stable (nickname) _____

_____ Breed _____ Sex _____ Age _____ Reg. Y N

Horse (*Reg.)Name _____

Horse Stable (nickname) _____

_____ Breed _____ Sex _____ Age _____ Reg. Y N

ADDRESS: _____

PHONE: _____

CITY: _____

FAX: _____

STATE: _____ ZIP: _____ - _____ COUNTY _____

EMAIL: _____

I WANT TO HELP PRESERVE HORSEMEN'S RIGHTS TO USE HORSES FOR RECREATION ON PUBLIC LANDS. YOU MAY USE MY NAME WHEN LOBBYING FOR MORE RECREATIONAL AREAS FOR HORSEMEN TO USE.

LEGISLATIVE DISTRICT _____

STATE SENATOR _____

RECOGNIZING THE FACT THAT THERE IS A POTENTIAL FOR ACCIDENTS WHERE EVER HORSE USE IS INVOLVED WHICH CAN CAUSE INJURIES TO HORSES, RIDERS, AND SPECTATORS AND ALSO RECOGNIZING THE FACT THAT THE NATIONAL ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; NATIONAL ASSOCIATION OF COMPETITIVE DRIVING ORIENTEERING; AMERICAN ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; WASHINGTON ASSOCIATION OF COMPETITIVE MOUNTED ORIENTEERING; ALL OTHER STATE CHAPTERS THROUGHOUT THE UNITED STATES AND THE WORLD, OFFICERS, DIRECTORS, OR MEMBERS, CANNOT ALWAYS KNOW THE CONDITIONS OF TRAILS, ROADWAYS, OR THE EXPERIENCE OF THE RIDERS, DRIVERS, OR HORSES TAKING PART IN TRAIL RIDES OR DRIVING EVENTS OR OTHER NACMO, NACDO, AACMO, WACMO, OR ORIENTEERING EVENTS, OR FUNCTIONS.

I HEREBY RELEASE THE ABOVE NAMED FROM ANY CLAIM OR RIGHT FOR DAMAGES WHICH MIGHT OCCUR TO ME, MY MINOR CHILDREN, OR HORSES.

SIGNED: _____

DATE: _____

NATIONAL Tally Sheet

Name of Ride: _____

Date(s): _____

Ride Manager(s): _____

_____ # of Riders @ \$3 \$ _____

_____ # of day memberships @ \$5 \$ _____

_____ # Individual memberships @ \$20 \$ _____

_____ # Family Memberships @ \$30 \$ _____

National Total Enclosed \$ _____

Make check out to NACMO for this amount

- Score Sheets
- Rider Entry Forms
- Membership Applications
- Map of each ride
- Check for NACMO
- Check for state organization

Mail all forms, money, and tally sheets to your state representative within 10 days of ride. If no state representative, send to:

NACMO
Jim Klein
24305 - 98th Street NW
Zimmerman MN 55398

- Narrative for *Meadow Muffin* e-mailed to albjbennett@comcast.net by deadline (2/15, 6/30, 8/31, 11/15) (ride manager or state delegate)

STATE tally sheet

Name of Ride: _____

Date(s): _____

Ride Manager(s): _____

_____ # of Riders @ \$ \$ _____

_____ # of state memberships @ \$ \$ _____

_____ Compasses @ \$ \$ _____

_____ Booklets @ \$ \$ _____

_____ Other: \$ _____

State Total Enclosed \$ _____

Make check out to state organization for this amount